

Request for Proposal (Invitation to Tender)

Send to contractors so every bid comes back in the same format

Issued by	Mr & Mrs Adeyemi (example)
RFP ref.	RFP-LUG-001
Date issued	13-Oct-2026
Bids due	31-Oct-2026

PROJECT BACKGROUND

We plan to build a 4-bedroom bungalow (approx. 165m²) on a fenced 15m × 30m plot in Lugbe, Abuja. Approved drawings and a Bill of Quantities are attached. Soil test shows normal bearing capacity.

GOALS

- Handover by 31 March 2027
- Total cost within ₦55–60 million including VAT
- Transparent monthly reporting with photos

SCOPE

Full construction from site clearance to handover as described in the attached BoQ and drawings. Fence, borehole and solar are NOT part of this tender.

WHAT YOUR PROPOSAL MUST INCLUDE

Item	Details required	Included? (Y/N)
Priced BoQ	Every line priced; do not change quantities — note any errors separately	
Programme	Gantt chart or week-by-week plan	
Payment schedule	Proposed stage payments (max 40% advance)	
Company profile	Registration (CAC), 3 similar completed projects with photos and references	
Key staff	Site supervisor and engineer names and COREN/NIOB registration	
Insurance	Contractor's all-risk insurance details	
Exclusions & assumptions	Anything you have not priced	

HOW BIDS WILL BE EVALUATED

Criterion	What we look for	Weight
Price	Total and completeness of the priced BoQ	40.0%
Experience	Similar projects completed, references	25.0%
Programme	Realistic timeline and resources	15.0%
Team	Qualified engineer and supervisor	10.0%
Reporting	How progress and spending will be shared	10.0%
Total		100.0%

SUBMISSION

Email PDF and Excel copies to: (your email) by 5pm on the due date. Site visits available Mon-Sat by appointment. Questions in writing by 24 Oct 2026; answers will be shared with all bidders.

[Free template from NigeriaBuildingCost.ng. Rates are indicative \(Oct 2026\) — check current prices in your location before relying on any figure.](#)

[Faster option: use the free Quote Checker \(check bids against market rates\) at <https://nigeriabuildingcost.ng/quote-checker>](#)